

A close-up, slightly blurred photograph of the American flag, showing the stars and stripes. The flag is draped and occupies the left side of the frame.

Hiring Process and Tips



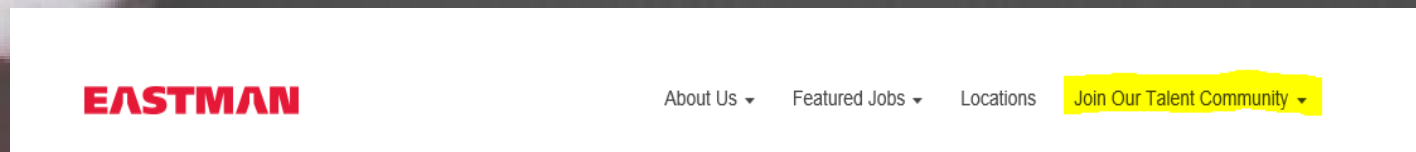
Eastman Resource Group
tapping into our community of troops and veterans

How to Join the Talent Community at Eastman

- Step 1: Go to www.Eastman.com and click on Careers. Review and update your resume



- Step 2. Click on “Join Our Talent Community”



- Step 3. Create an account and check the box to receive new job posting notifications

The image features a close-up, slightly blurred view of the American flag, showing the stars and stripes in the upper left corner. The rest of the image is a dark grey background with white text.

Tennessee Operations Hiring Process

- Take the NCRC/WorkKeys® Assessment.
 - Practice for the NCRC/WorkKeys Assessment by obtaining access to the practice/prep materials, “ACT WorkKeys Curriculum”. Access to the practice materials can be obtained for a fee of \$5 by contacting Northeast State at 423-354-5520.
 - Schedule to take the NCRC/WorkKeys® Assessments - When the practice work is completed and applicant is ready to take the assessments, registration must be completed through Northeast State Community College by visiting www.northeaststate.edu/testing and clicking on “schedule now”. There will be a limited number of assessments paid for by Eastman each year. If retesting is needed, there will be a charge.
 - Eastman’s required WorkKeys levels for Operations roles are:
 - Reading for Information / Workplace Documents - Level 6
 - Locating Information / Graphic Literacy - Level 5
 - Applied Mathematics - Level 6
- Applicants must create a WorkKeys account to make individual scores public and to obtain a public test details (link) to submit with their future applications. It is best to create this account after you have completed your first assessment

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Operations Hiring Process

- Submit an application
 - When business conditions allow, the Operations' position will be posted and applications will be accepted online, on the first Monday of the month of February, May, August and/or November. Please apply at our website www.careers.eastman.com
- Basic Qualifications Are Met
 - Job candidates who meet all basic qualifications are eligible to become an applicant. Once completed application is received and qualifications are met, applicant will receive an email requesting more information.
- Once application is received, you will receive an email requesting your transcripts, etc. When all additional materials are received, applicant will be scheduled for an interview.

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**Eastman Thanks *YOU*
for Your Service!**



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